



08 January 2018

Dear Parent/Carer

**Year 9 Achievement Evening – Thursday 11<sup>th</sup> January 2018**

We would like to invite you and your son/daughter to our Year 9 Achievement Evening to be held on Thursday 11<sup>th</sup> January 2018. The event will begin at 4.00pm and will be an opportunity to discuss the progress of your child.

Your son/daughter will be given a card to collect appointment times from each of their teachers. Please discuss with your child the most convenient time for you to attend.

To help us organise and prepare for the evening could you please confirm your attendance by completing the attached reply slip and return to Reception on Wednesday 10<sup>th</sup> January 2018.

If you have any questions regarding this event please contact me via email: [aathe@newarkacademy.co.uk](mailto:aathe@newarkacademy.co.uk) or leave a message for me with the reception team and I will get back to you as soon as I can.

Yours sincerely

Mr Andrew Athey  
Head of Year 9

**Please return this reply slip to Reception on Wednesday 10<sup>th</sup> January 2018**



Achievement Evening, Thursday 11<sup>th</sup> January 2018

---

We will be attending the Year 9 Achievement Evening on 11/01/18

We will not be attending the evening and need to make alternative arrangements for feedback

Student name: \_\_\_\_\_

Tutor group: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Carer name (please print): \_\_\_\_\_