



26 April 2017

Dear Parent/Carer

Year 10 Parents' Evening – Tuesday 9th May 2017

We would like to invite you and your son/daughter to our Year 10 Parents' Evening to be held on Tuesday 9th May 2017. The event will begin at 4.30pm and will be an opportunity to discuss the progress of your child.

On the evening you and your child will also be able to discuss their most recent report.

Your son/daughter will be given a card to collect appointment times from each of their teachers. Please discuss with your child the most convenient time for you to attend.

To help us organise and prepare for the evening could you please confirm your attendance by completing the attached reply slip and return to Reception on Tuesday 2nd May 2017.

If you have any questions regarding the Parents' Evening please contact me via email: drollin@newarkacademy.co.uk or leave a message for me with the reception team and I will get back to you as soon as I can.

Yours sincerely

Mrs Debra Rollin
Head of Year 10

Please return this reply slip to Reception on Tuesday 2nd May 2017



Parents Evening, Tuesday 9th May 2017

We will be attending the Year 10 Parents Evening on Tuesday 9th May 2017

We will not be attending the evening and need to make alternative arrangements for feedback

Student name: _____

Tutor group: _____

Signed: _____

Date: _____

Parent/Carer name (please print): _____