



29<sup>th</sup> September 2016

Dear Parent/Carer

As you are aware, Newark Academy has undergone a considerable period of change in recent years, resulting in the completion of our wonderful school buildings that provide our school community with a range of world class resources and facilities that support educational excellence.

I am delighted to announce that the final stage of the building process is now complete. To mark this significant occasion, our Academy Sponsor, the Torch Academy Gateway Trust (TAGT) is hosting an official opening event on **Friday 21<sup>st</sup> October 2016**. The Academy will close to students at **12.45pm** on this day for the event to take place. There are many students who will be participating in this prestigious event and we will notify them prior to this. The school bus service will also be available to students but will depart at **12.50 pm** instead of the end of the normal school day.

As a result of our early closure, a limited lunch service will be available for all students and supervision will be available for those students who wish to remain in school until 3.15pm. If the early closure presents a particular issue to parents and families and you would prefer your child to remain in school, then supervision will be provided until the end of the normal school day. Please contact the school to arrange this with your child's Head of Year at your earliest convenience.

Thank you for your continued support and I wish you a happy and healthy half term break.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andy Seymour', is written over a light blue horizontal line.

Andy Seymour  
Head of School