



October 2018

Dear Parent/Carer,

As part of our ongoing commitment to further develop strong relationships with parents/carers in order to ensure all students achieve their potential at Newark Academy, I am writing to you to outline some important changes to our strategy surrounding Achievement Evenings. As you will know from previous years, Achievement Evenings have offered parents/carers the opportunity to discuss their child's progress with each of their subject teachers and have proved very useful in ensuring parents/carers are kept well-informed throughout a student's journey at Newark Academy.

This year we are making some improvements to how these events are run. Firstly, they will take place on the following dates for each year group:

- Year 8 – 26/2/2019
- Year 11 – 1/4/2019
- Year 7 – 11/6/2019
- Year 9 – 20/6/2019
- Year 10 – 11/7/2019

On each of the above days school will close at 2.05pm for **all students in years 7, 8, 9 and 10** with the Achievement Evening itself beginning at 3.30pm. School will remain open for **Year 11 students until 2.55pm** and these students will take part in specific sessions related to their GCSE qualifications.

Last year we trialled the process of using our online parent portal 'Insight' to book appointments which proved hugely successful. Therefore, appointments for all Achievement Evenings this year will use this process. Please note that guidance on booking appointments will be sent out ahead of each Achievement Evening, but you will be required to access Insight to do this when the times comes so please contact Gail Rogan (grogan@newarkacademy.co.uk) if you have any issues logging in to Insight.

Attendance at Achievement Evening's is crucial as they provide an excellent opportunity for parents/carers to have impactful dialogue with teachers which support the success and achievement of students here at Newark Academy.

As mentioned, we will be in touch again in the build-up to each individual Achievement Evening but if you have any questions or concerns in the meantime please don't hesitate to contact the school.

Yours Sincerely

Mr S. Brown
Associate School Leader
Newark Academy